



REQUEST FOR PROPOSALS

**Consulting and Engineering Services for Battery Energy Storage System
(BESS) Procurement Support**

Claverack Rural Electric Cooperative

Table of Contents

1. INTRODUCTION	2
2. PROJECT BACKGROUND	2
3. SCOPE OF SERVICES.....	3
Task 1 – Project Assessment and Procurement Strategy.....	3
Task 2 – Development of BESS Vendor RFP	3
Technical Requirements	3
Commercial Requirements	4
Federal Compliance Requirements	4
Task 3 – Procurement Administration	5
Task 4 – Proposal Evaluation	5
Task 5 – Vendor Selection and Contract Support	6
4. MINIMUM QUALIFICATIONS	6
5. PROPOSAL REQUIREMENTS	7
A. Executive Summary	7
B. Firm Qualifications	7
C. Project Team	7
D. Relevant Project Experience	7
E. Technical Approach	7
F. Project Schedule	7
G. Cost Proposal	7
6. EVALUATION CRITERIA.....	8
7. PROCUREMENT REQUIREMENTS	8
8. RESERVATION OF RIGHTS	8
9. ANTICIPATED SCHEDULE.....	9
10. Submission Information	9

REQUEST FOR PROPOSALS

Consulting and Engineering Services for Battery Energy Storage System (BESS) Procurement Support

Issue Date

September 18, 2026

Proposal Due Date

October 9, 2026

Contact Information

Claverack Rural Electric Cooperative

Attn: Nick Berger

32750 Rt 6

Wysox, PA 18854

nickb@ctenterprises.org

570-268-1318

1. INTRODUCTION

Claverack is soliciting proposals from qualified engineering and consulting firms to provide professional services to support the procurement of a turnkey Battery Energy Storage System (BESS) funded in part through a PA DEP Grid Resilience Grant.

The selected firm will assist Claverack in developing, administering, and evaluating a competitive procurement process for the acquisition of a Battery Energy Storage System. The procurement must comply with all applicable federal grant requirements, including federal procurement standards, cost principles, and documentation requirements.

The selected consultant shall act as an independent technical and procurement advisor throughout the process.

2. PROJECT BACKGROUND

Claverack has received funding through the PA DEP GRG for the implementation of grid resiliency and modernization initiatives, including the installation of a Battery Energy Storage System.

In accordance with federal grant requirements, the Utility intends to conduct a competitive procurement process to select a qualified BESS supplier/vendor for a turnkey solution. The Utility seeks assistance from an experienced engineering consultant with demonstrated expertise in:

- Battery Energy Storage Systems
 - Utility-scale power systems
 - Federal grant compliance
 - Competitive procurement processes
 - Technical proposal evaluation
 - Contract negotiations and vendor selection
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3. SCOPE OF SERVICES

The selected consultant shall provide services including, but not limited to:

Task 1 – Project Assessment and Procurement Strategy

- Review grant requirements and funding conditions.
- Review project objectives and performance requirements.
- Recommend procurement strategy and schedule.
- Identify applicable federal procurement requirements and documentation needs.
- Develop evaluation criteria and scoring methodology.

Deliverables

- Procurement Strategy Memorandum
 - Project Procurement Schedule
-

Task 2 – Development of BESS Vendor RFP

Develop a comprehensive Request for Proposals package for BESS suppliers including:

Technical Requirements

- Energy storage capacity requirements

- Power rating requirements
- Duration requirements
- System architecture
- Interconnection requirements
- Communications and SCADA integration requirements
- Cybersecurity requirements
- Safety requirements
- Warranty requirements
- Performance guarantees
- Testing and commissioning requirements
- Training requirements

Commercial Requirements

- Pricing structure
- Delivery schedule
- Commissioning Schedule
- Contract requirements
- Performance bonds and guarantees
- Acceptance criteria

Federal Compliance Requirements

- Federal procurement clauses
- Buy America/Build America requirements, if applicable
- Davis-Bacon requirements, if applicable
- Domestic preference requirements
- Debarment and suspension certifications
- Federal reporting obligations
- Documentation and audit requirements

Deliverables

- Draft BESS Vendor RFP
 - Final BESS Vendor RFP
 - Evaluation Matrix
 - Vendor Response Templates
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Task 3 – Procurement Administration

Assist the Utility throughout the solicitation process by:

- Preparing responses to vendor questions
- Supporting pre-proposal meetings
- Issuing addenda as required
- Maintaining procurement documentation
- Advising on procurement compliance matters

Deliverables

- Question and Answer Log
 - Procurement Documentation Package
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Task 4 – Proposal Evaluation

Provide independent evaluation services including:

- Technical review of vendor proposals
- Compliance review
- Review of equipment specifications
- Review of warranties and guarantees
- Life-cycle cost analysis
- Risk analysis
- Financial and technical comparison of proposals

Deliverables

- Technical Evaluation Report
-

- Proposal Scoring Summary
 - Vendor Ranking Recommendations
-

Task 5 – Vendor Selection and Contract Support

Assist Claverack with:

- Selection recommendation
- Best-value determination documentation
- Contract review support
- Grant compliance documentation
- Board and management presentations

Deliverables

- Award Recommendation Report
 - Procurement Compliance Report
 - Grant Audit Support Documentation
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4. MINIMUM QUALIFICATIONS

Proposers shall demonstrate:

- At least five (5) years of experience with utility-scale energy storage projects.
- Experience preparing and evaluating BESS procurements.
- Experience with federally funded infrastructure projects.
- Familiarity with federal procurement requirements.
- Experience supporting publicly owned utilities, cooperatives, or municipal utilities.
- Availability of licensed Professional Engineers (PE) on staff.

Preference may be given to firms with experience supporting DOE-funded energy resilience projects.

5. PROPOSAL REQUIREMENTS

Proposals shall include:

A. Executive Summary

Provide an overview of the firm and its understanding of the project.

B. Firm Qualifications

Describe relevant experience and project history.

C. Project Team

Provide resumes and relevant qualifications of proposed personnel.

D. Relevant Project Experience

Provide at least three references for similar projects completed within the past five years.

E. Technical Approach

Describe the firm's methodology for:

- Developing the BESS vendor RFP
- Ensuring federal procurement compliance
- Proposal evaluation
- Documentation and audit support

F. Project Schedule

Provide a proposed schedule and milestones.

G. Cost Proposal

Provide:

- Labor classifications
- Hourly rates
- Estimated hours
- Direct expenses
- Total not-to-exceed cost

6. EVALUATION CRITERIA

Proposals may be evaluated using the following criteria:

Criteria	Weight
Relevant BESS Experience	35%
Federal Grant Procurement Experience	20%
Qualifications of Project Team	20%
Technical Approach	15%
Cost Proposal	10%

The Utility reserves the right to interview selected firms prior to award.

7. PROCUREMENT REQUIREMENTS

The selected consultant shall comply with all applicable federal grant requirements and certify that:

- The firm is not suspended or debarred from participation in federal programs.
 - No conflicts of interest exist.
 - Procurement support services will be conducted in an impartial manner.
 - All recommendations will be based on objective evaluation criteria.
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8. RESERVATION OF RIGHTS

Claverack reserves the right to:

- Reject any or all proposals.
 - Request clarification of proposals.
 - Waive informalities or minor irregularities.
 - Negotiate with one or more firms.
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- Cancel this solicitation at any time.
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9. ANTICIPATED SCHEDULE

Milestone	Date
RFP Issued	September 18, 2026
Questions Due	October 2, 2026
Responses Issued	October 9, 2026
Proposal Due Date	October 16, 2026
Interviews (if required)	October 23, 2026
Consultant Selection	October 23, 2026
Contract Award	October 28, 2026
Project Kickoff	November 2, 2026

10. Submission Information

- Submissions will be accepted no later than October 16, 2026 at 3 PM EDT. Each proposal must be clearly marked with the company's contact information (business name; contact name; physical/ mailing address; email address; and phone number). Any proposal received after the time and date specified will not be considered. Appendix B must be submitted.
- All inquiries regarding this RFP must be made via email to Nick Berger, Director of Engineering and Operations at: nickb@ctenterprises.org by 5:00PM EDT October 2, 2026. Please include in the "Subject" line: "Claverack RFP BESS July 2026." Claverack will provide responses to inquiries by October 9, 2026.
- All proposals must be submitted via email to Nick Berger, Director of Engineering and Operations at: nickb@ctenterprises.org no later than 3 PM EDT on October 16, 2026. Please include in the "Subject" line "Claverack RFP BESS July 2026 Submittal | Company Name." Bidders are solely responsible for ensuring timely delivery.

Bidders are encouraged to request an acknowledgment of receipt to confirm the successful delivery of the proposal submission.

- Claverack, at its sole discretion, will select the proposal that best fulfills the requirements. Claverack may request additional information from bidders to clarify elements of their proposals. Claverack may, in its sole discretion, clarify, modify, amend, or terminate this RFP if Claverack determines it is in our best interest. Claverack will notify the potential vendors of such action.