

**CLAVERACK RURAL ELECTRIC COOPERATIVE, INC.  
WYSOX, PENNSYLVANIA 18854**

**POLICY BULLETIN NO. B-12**

**SUBJECT: Penalties & Service Charges**

**POLICY:**

The Cooperative may impose penalties and service charges that it deems necessary on any member who fails to comply with the rules and regulations, bylaws and policies of the Cooperative. These penalties and service charges shall cover the costs involved, thereby treating all members equitably.

**RESPONSIBILITY:** President & CEO or Delegate

**PROCEDURE:**

- A. The Board of Directors shall review the schedule of fees (attached) on an annual basis.
- B. The President & CEO or the Delegate has the authority to waive a fee or charge at their discretion.
- C. If a member experiences loss of power, breakers and fuses should be checked before reporting an outage to the cooperative. If a service crew is dispatched at the member's request, and it is determined that the Cooperative's equipment is not at fault, a service charge may be assessed at actual cost.

**SOURCE:** Revised 12/21/2016.  
Reviewed: 02/26/2020.

## 2025 SCHEDULE OF FEES

### Policy Bulletin B-12

#### MISCELLANEOUS FEES

Security Deposit	See Policy
Late Fee	\$ 3.00 or 1 ½%
Greater of \$3.00 or 1 ½% of the unpaid balance of \$30.00 or more	
Processing Fee	\$ 25.00
Service Fee (during regular work hours)	\$ 50.00
Includes:	
Disconnection (and/or Pole Light), for Nonpayment	
Reconnection (and/or Pole Light), for Nonpayment	
Reconnection (and/or Pole Light), Member Request (**)	
Overtime Charge (after regular working hours)	\$ 200.00
Meter Test, Member Request Charge	\$ 150.00
If results are found to be accurate (+/- 2%)	
NSF Check Charge (Including ACH)	\$ 35.00
Tampering Fee	\$ 500.00
Includes:	
Unauthorized removal of meter seal or meterbase seal	
Tampering with the meter or other Cooperative equipment	
Making an unauthorized electrical connection	
New Residential Line Extension Allowance	(\$2,800.00 maximum)
Member Owned Pole	\$ 530.00
Purchase of in-place pole	\$ 125.00
New Service/Improvement Design Fee (Non-Refundable)	\$ 250.00
Distributed Energy Resource Application Fee	\$ 650.00
Cancelled Jobs:	
Line extension costs will be applied to Claverack accrued investment in job prior to refunding of aid to construct costs.	

\*\*If the service and/or pole light has remained disconnected for less than 12 months, the applicable minimum bills must also be paid if reconnected to the same member.

**Effective: January 1, 2025**